

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, July 22, 2020

The meeting of the Cemetery Board of Managers was called to order at 4:00 P.M. on Wednesday July 22, 2020 at the City of Highland City Hall conference room in Highland, Illinois by Stephen Thiems.

PRESENT: Brad Koehnemann (Cemetery Supervisor), Kelly Korte (Director of Finance), Mark Rosen (Director of Parks and Recreation) Stephen Thiems (President), Cliff Couch (Treasurer),and Nick Raeber (Citizen)

A) The Minutes of the January 22, 2020 meeting were reviewed and approved with a motion by Cliff that was seconded by Stephen. Motion carried. No meeting was held in April due to the Covid Pandemic.

B) Review Finances: The List of Investments as of June 30, 2020 was distributed. The finance report was accepted by all members in attendance.

C) Unfinished Business:

Cemetery Update –It was reported in Block 8 Spaces 49-50 mulch has been placed around the headstones making it hard to trim and maintain this area. It was suggested by the board to send a letter to ask that the mulch be removed. It was also noted that solar lights are being placed near veteran’s markers and cemetery staff has been moving them to the headstones to allow for proper maintenance of the grave spaces.

Software Update for Cemetery Records –No update provided at this meeting

Road Improvements-It was reported that the old road from Koepfli to Raeber has been removed. Around 350 ft of concrete has been poured so far in the rehabilitation of the existing roads in the cemetery. This work is being completed in house which is saving the board substantial funding. Brad reported that he has received compliments so far on the progress of this project. This work will continue and additional updates will be provided at future meetings.

D) New Business:

Raeber Property Improvements- Nick Raeber addressed the board regarding the completion of the agreed upon work relating to his property adjacent to the land for future cemetery expansion. A berm is planned to be constructed between the properties and discussion was held concerning the status of this project. Nick has met with the soil and water conservation district regarding the plan for this project and reported on the results of that conversation. It was determined that the City will complete this project in the future with additional dirt acquired from various projects donated to the City. Nick mentioned that he wishes to see more progress made on this project before the property passes to the next generation.

E) Next Meeting: Next Meeting Date – October 28, 2020 at 4 pm at City Hall, Highland, Illinois.

F) Adjournment: Meeting was adjourned at 4:47 pm following a motion by Cliff that was seconded by Stephen.

Respectfully submitted
Kelly Korte on behalf of
Dennis Rinderer, Secretary (absent from meeting)